



G.H. Raisoni Institute of Business Management, Jalgaon

Gat No. 57/1, Shirsole Road, Mohadi, Jalgaon-425002
Ph.No.0257-2262781/82, Fax No.0257-2262784
Website: www.raisoni.net

INTERNAL QUALITY ASSURANCE CELL REPORT 2017-18

1. IQAC CELL STRUCTURE

Composition of IQAC (Revised in January 2017)

As per the new guidelines of NAAC

SN	Name	Post
01	Prof. Dr. Preeti Agarwal	Chairman ,IQAC
02	Prof.(CS) Rajkumar Kankariya	Coordinator ,IQAC
03	Mr. Pritam Raisoni	Management Representative
04	Prof. Dr. O.S. Bihade	Management Representative
05	Dr.P.T.Chaudhari	Invitee Members from Academics
06	CA Darshan Jain	Invitee Member from Industry
07	Prof Makarand Wath	Faculty Representative
08	Dr. Deepak Sharma	Faculty Representative
09	Prof. Rafik Shaikh	Administrative Officer
10	Miss Shradha Chawala	Student Representative
11	Mr. Vijay Agrawal	Alumni Representative



G.H. Raisoni Institute of Business Management, Jalgaon

Gat No. 57/1, Shirsolli Road, Mohadi, Jalgaon-425002
Ph.No.0257-2262781/82, Fax No.0257-2262784
Website: www.raisoni.net

2. Objectives of IQAC Cell :

- a) To focus on the quality enhancement in the institute;
- b) To ensure internalization of the quality culture;
- c) To ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- d) To provide a sound basis for decision-making to improve institutional functioning;
- e) To act as a dynamic system for quality changes in HEIs;
- f) To build an organised methodology of documentation and internal communication.

3. Following work has been done by IQAC Committee

- Annual Quality Assurance Reports for 2015-16 and 2016-17 are submitted to NAAC Bangalore. And IQA for 2017-18 is under the process of submission.

4. IQAC contribution in institutionalizing quality assurance strategies and processes

1. Effective implementation of Standard Operating Practices (SOPs) developed by IQAC
2. Introduction of Video Based Lectures Technology in the Classroom
3. Monthly Compliance of Teaching plan by HODs of MBA & MCA Department
4. Performance Review by Academic Monitoring Committee
5. Mentor Mentee meetings.
6. Internal Academic audit once in a semester.
7. Students feedback
8. Faculty mentoring
9. Industry Feedback
10. Introduction of Certificate Courses for the students to get Vocational Education.
11. MOUs with the Industry



G.H. Raisoni Institute of Business Management, Jalgaon

Gat No. 57/1, Shirsolli Road, Mohadi, Jalgaon-425002
Ph.No.0257-2262781/82, Fax No.0257-2262784
Website: www.raisoni.net

5. No. of IQAC Meetings

- Fourteen IQAC meetings are held till the submission of IIQA for the reassessment through NAAC.
- Minutes of the respective meetings are taken during the meeting and placed on record.
- Action Taken Report is prepared on yearly basis.

6. IQAC initiatives through its Meetings :

A. Certification Courses launched during 2017-18

Following Certification Courses have been started in the Institute through initiatives of IQAC namely:

- 1.Certificate course in Tally ERP (with GST)
- 2.Certificate Course in Android
- 3.Certificate Course in Python
- 4.Certificate Course in Import Export Documentation

B. Faculty Development Programs (FDPs):

To ensure the Teaching and Learning quality the following Faculty Development Programs are conducted:

1. Workshop on Effective use of Modern ICT aids for Teachers
2. Workshop on Outcome Based Education
3. Workshop on Android
4. National Conference

7. Internal Academic Audits done through IQAC team.

1. Internal Academic Audit of MBA and MCA Departments conducted during 1-4 Sept, 2017 and 2nd March, 2017.



G.H. Raisoni Institute of Business Management, Jalgaon

Gat No. 57/1, Shirsole Road, Mohadi, Jalgaon-425002
Ph.No.0257-2262781/82, Fax No.0257-2262784
Website: www.raisoni.net

8. Attended theory classes of the faculties members

- They were evaluated on scale Of 1 to 5 (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Poor) on various parameters
- UG/PG Classes attended by IQAC In charge and Two IQAC Members:

They were evaluated on following Parameters

- Voice Audible or not/clarity
- English Language Proficiency
- Teaching Skills
- Lesson Plan Preparation
- Preparation and PPT Contents
- Attainment of Program and Course Outcome
- Blackboard/Whiteboard visibility/font
- Feedback was given to the concerned faculty, concerned head of the department and Director. Detailed report was submitted to heads of the department and Director.

RAISONI GROUP
— a vision beyond —





G.H. Raisoni Institute of Business Management, Jalgaon

Gat No. 57/1, Shirsole Road, Mohadi, Jalgaon-425002
Ph.No.0257-2262781/82, Fax No.0257-2262784
Website: www.raisoni.net

Action Taken Report Based on IQAC Meeting 2017-18

<u>Sr.No</u>	<u>Decision Taken in the IQAC Meeting regarding</u>	<u>Action Taken</u>
1.	To adopt Annual Quality Assurance Report for the year 2016-17.	AQAR for the year 2016-17 was adopted unanimously by the IQAC members.
2.	Appointment of new IQAC Coordinator	Prof.(CS) Rajkumar Kankariya was appointed as new coordinator for IQAC with effect from 1/7/2017 after the resignation of Prof Anil Sharma.
3.	To analyze the result for April/May 2017 and Nov 2017 examinations To analyze the feedback of Faculty Members.	A result for April/May 2017 and Nov 2017 examinations were discussed faculty feedback from the students was discussed and accordingly suggestions were given to the faculty members whose feedback was average or poor (not satisfactory).
4.	To Sign Memorandum of Understandings (MOUs) with Industry	Mr. Tanmay Bhale was assigned the responsibility to sign the MOUs with the Industry.
5.	GST based Tally ERP certificate Course commencement	GST based Tally ERP certification course was conducted.
6.	To start new certificate programs on GST for students.	The responsibility was assigned to Prof. Rajkumar Kankariya to design the contents of Certificate Course in GST.
7.	To organise National conference	The Institute has organised the National Conference on 23 rd March,2018
8.	To apply for reassessment of NAAC	The institute has applied for reassessment of NAAC on



RAISONI GROUP
— a vision beyond —

G.H. Raisoni Institute of Business Management, Jalgaon

Gat No. 57/1, Shirsole Road, Mohadi, Jalgaon-425002
Ph.No.0257-2262781/82, Fax No.0257-2262784
Website: www.raisoni.net

9.	To prepare SSR and submit it to NAAC	Prof Makarand Wath is appointed as NAAC coordinator and The institute has filed IQA and thereafter submitted SSR Report to NAAC on 14-Jan-2018.
10.	Revise the IQAC Cell as per guidelines of NAAC	Mr. Vijay Agrawal and Miss Shradha Chawala were included as the members of IQAC and structure of IQAC Cell was revised to comply as per the requirement of NAAC.



Prof. (CS) Rajkumar Kankariya
Coordinator, IQAC
Co-ordinator
IQAC
G.H.Raisoni Institute of
Business Management, Jalgaon



Dr. Preeti Agarwal
Chairperson, IQAC
DIRECTOR
G.H.RAISONI INSTITUTE OF
BUSINESS MANAGEMENT
JALGAON

RAISONI GROUP
— a vision beyond —

Engineering | Management | Law | Schools | Other Courses

■ NAGPUR ■ AMRAVATI ■ AHMEDNAGAR ■ PUNE ■ JALGAON ■ RAIPUR ■



RAISONI
GROUP OF INSTITUTIONS